

# Scharnberg Park Cabins – Reservation Form

## Clay County Conservation Board

Rental: \_\_\_\_\_ Maple Cabin (\$100/night) \_\_\_\_\_ Oak Cabin (\$150/night) \_\_\_\_\_ Pine Cabin (\$125/night)

Arrival Date: \_\_\_\_\_ 20\_\_\_\_ Departure Date: \_\_\_\_\_ 20\_\_\_\_ ( \_\_\_\_\_ nights)

Fri: \_\_\_\_\_ Sat: \_\_\_\_\_ Sun: \_\_\_\_\_ Mon: \_\_\_\_\_ Tues: \_\_\_\_\_ Wed: \_\_\_\_\_ Thur: \_\_\_\_\_

Cabin check in time is not before 3:00 P.M.

Responsible person: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Daytime phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

Drivers License# \_\_\_\_\_

Date of Birth \_\_\_\_\_

Vehicle #1 Make \_\_\_\_\_

Lic. Plate# \_\_\_\_\_

Vehicle #2 Make \_\_\_\_\_

Lic. Plate# \_\_\_\_\_

Number of Guests: \_\_\_\_\_

KEY CODE: \_\_\_\_\_

### Please Read Before Signing:

One-half of the rental fee is due when making the reservation with the balance due to the Clay County Conservation Board one month prior to the reservation date. **A CREDIT CARD # WILL BE REQUIRED TO GUARANTEE THIS RENTAL. This also guarantees us that the facility will be left in the same condition as when you arrived. If not, there could be a \$50 charge. If damages should occur, the cost of the damages will be charged.**

**Refund Policy:** Cancellation of this reservation will carry an administrative fee of \$25. If cancellation is less than 30 days, there will be no refund. From time to time, requests are made for a variety of reasons and refunds will be considered on a case-by-case basis.

1. You must be 21 years of age or older to rent the cabins.
2. If paying by check, make check payable to: Clay County Conservation Board. A \$30.00 service charge for returned checks. We accept Master card, Visa & cash also.
3. Keg Beer is not permitted in or around cabins.
4. **NO SMOKING (Pursuant to the Iowa Smokefree Air Act).**
5. All guests must be out of the park by 10:30 P.M.
6. Pets are allowed in cabins, but must be kept in pet porters.
7. The Park Rangers reserve the right to remove any pet from the cabin should problems arise.
8. Park Rangers are given the authority to refuse rental privileges and rescind any and all rental permits for cause.
9. The Clay County Conservation Board reserves the right to enter the cabins in cases of maintenance

or for security problems.

10. All rules and regulations of Clay County Conservation Board Facilities and Parks are in effect.

I, the undersigned, being 21 years of age or older, am authorized to make this reservation request for the above person, group/organization. I understand that if damages occur, I, the undersigned will be held responsible for full payment. **FAILURE TO CLEAN UP THE FACILITY AND GROUNDS OR FAILURE TO COMPLY WITH ANY POSTED PARK RULE MAY ALSO RESULT IN ADDITIONAL CHARGES.**

“I, the undersigned, further agree that I will not charge a fee for the consumption of alcoholic beverages on the premises and will not serve alcoholic beverages to any intoxicated persons. I, the undersigned, assume full responsibility for the care and well-being of all social guests of the undersigned while on County property, and I also assume full responsibility for any social guests that consume alcoholic beverages at the conservation area.

I, the undersigned, agree to indemnify and hold harmless Clay County, the Clay County Conservation Board, and its employees from any and all liability that may arise which is proximately caused by the consumption of alcoholic beverages on County premises by myself, my invitees or any social guests whether any such injury occurs on County property or otherwise.

Any violation of this provision of the agreement shall result in termination of the undersigned’s possession of the premises and my result in criminal and/or civil sanctions.”

I agree to assume full responsibility for the acts, negligence or omissions of member of the above listed group while using the cabins.

Rental Fee: \$ \_\_\_\_\_ Tax: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this signed and dated reservation form within ten days to:**

**Clay County Conservation Board  
420 10<sup>th</sup> Ave. SE  
Spencer, IA 51301  
712-262-2187**

**FOR ANY GENERAL PROBLEMS, PLEASE CALL THE SHERIFF’S DISPATCH @712-262-2151.  
THEY WILL CONTACT THE CCCB RANGER ON DUTY.**