

## Clay County Conservation Board

### Meeting Minutes

January 10, 2022

The Clay County Conservation Board met on January 10, 2022 at 5:30 PM via Zoom Meeting. The following being present: Lee Schoenewe; Ron Creswell; Sheriffa Jones; Hope Bumgarner, Burlin Mathews, B.O.S.; Bree Blom, Naturalist; and Will Horsley, Director.

**#1. Call to Order** - The meeting was called to order at 5:30 PM.

**#2. Approval of Agenda** – Motion to approve the January 10, 2022 meeting agenda by Ron, seconded by Sheriffa, all in favor. Motion carried.

**#3. Public Comments** – NA

**#4. Approval of Minutes** – Motion to approve the December 13, 2021 meeting minutes by Sheriffa, seconded by Hope, all in favor. Motion carried.

**#5. Director Report** – A FY budget report was provided to the CCCB members. Updates were discussed pertaining to FEMA, Clay County wetland mitigation sites, CCDA planning committee meetings/duties, Nelson Tract, 2022 seasonal employee hiring process & upcoming annual training through IDALS and Wildlife Firefighter 130/190 courses. A report was provided on the Oneota Lodge heating system and options to replace/repair the 20-year-old heating element.

**#6. Naturalist Report** – A report was provided on environmental education programs, classes, and courses. In addition to the local schools, Bree has provided lessons to the YMCA, SWCD, and City of Spencer. Upcoming education programs will be offered to the local schools and future environmental lesson materials will be distributed to all teachers prior to March.

#### **Old Business:**

**#7. Oneota Environmental Learning Center** – A report was provided on the OELC project and the current budget summary. On January 3<sup>rd</sup>, the Clay County B.O.S. approved the USDA supplemental funding document and ARPA funding source to be allocated towards the OELC. A presentation will be offered to the City of Spencer representatives on January 17<sup>th</sup>. A meeting has been arranged with CMBA architects to discuss the next phase of development. Other grant funding sources and private donations were discussed. The timeline for final development, public bidding, construction, and completion was discussed.

**#8. FY 2022-2023 Budget** – A report was provided on the FY 2022-2023 budget worksheets that have been distributed by the Auditor's office. A presentation will be offered to the Clay County B.O.S. and public guests on January 11<sup>th</sup>. The final FY 22-23 budget will be available upon the budget presentation.

**New Business:**

**#9. 2022 Organizational Business** – There was discussion pertaining to the election of CCCB Officers, re-appointment of a CCCB member, and setting the dates/times for 2022 CCCB meetings. Motion by Ron to maintain CCCB Chairman and Secretary, and move Sheriffa Jones into the Vice Chair role, seconded by Hope, all in favor. Motion carried. There was discussion on Sheriffa being appointed to a five-year term as a CCCB member. Motion by Hope to appoint Sheriffa to a five-year term as a CCCB Member, seconded by Ron, all in favor. Motion carried. There was discussion on dates/times for CCCB meetings in 2022. Motion by Ron, to have CCCB meetings be tentatively set for second Monday of each month and to begin at 5:30 PM, seconded by Hope, all in favor. Motion carried.

**#10. Audit and Approval of Bills** – The CCCB members reviewed current claims from vendors. A report was provided on the Oneota Lodge heating system and repair options were discussed. Several local contractors were consulted. Motion by Ron to have Midwest Mechanical repair the heating system, seconded by Hope, all in favor. Motion carried. A report was provided on the Bobcat T770 Skid steer. A buyout option was presented in the amount of \$13,223.40 which would complete the 3-year lease to own purchase agreement. Motion by Hope to complete the T770 skid steer purchase, seconded by Ron. All in favor. Motion carried. All questions regarding the current CCCB bills/claims were explained and discussed. Motion by Sheriffa to approve all presented claims, seconded by Ron, all in favor. Motion carried.

**#11. Adjournment** – adjournment of the meeting.

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CCCB, Secretary

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Date